No.: AUST/Exam/Fall 2019(18)   Date: November 09, 2020

MEMORANDUM

The Semester Improvement/Clearance/Carryover Examination of Fall 2019 will commence from 22 November 2020. As per the advice of Hon'ble Vice-Chancellor, AUST a team of invigilation including Chief Invigilators, Deputy Chief Invigilators, Cyber Invigilators and Technical Supports are hereby nominated for the Semester Improvement/Clearance/Carryover Examination of **Fall 2019** to monitor the Examination according to following schedule:

Name	Date of Examinations	
Chief Invigilators		
Professor Dr. M. A. Muktadir Dean, Faculty of Architecture and Planning Contact #: 01913509139 Email: muktadir.arch@aust.edu	November 22, 2020, November 24, 2020 November 26, 2020	November 23, 2020 November 25, 2020
Professor Dr. Abdur Rahim Mollah Dean, Faculty of Engineering Contact #: 01552312357 Email: arm_aust@yahoo.com	November 28, 2020 November 30, 2020 December 02, 2020	November 29, 2020 December 01, 2020
Professor Dr. Md. Amanullah Dean, Faculty of Business and Social Sciences Contact #: 01711302766 Email: amanullah_ru@yahoo.com	December 03, 2020 December 06, 2020 December 08, 2020	December 05, 2020 December 07, 2020
Deputy Chief Invigilators		
Prof. Dr. Rumana Rashid (ARC) Contact #: 01947659514 Email: rumanarashid17@gmail.com	November 22, 2020	November 23, 2020
Prof. Dr. Saleh Mohammed Mashehdul Islam (SoB) Contact #: 01711666469 headsob@aust.edu	November 24, 2020	November 25, 2020
Prof. Dr. Md. Shahid Mamun (CE) Contact #: 01711165654 headce@aust.edu	November 26, 2020	November 28, 2020
Prof. Dr. Kazi A. Kalpoma (CSE) Contact #: 01819127854 kalpoma@aust.edu	November 29, 2020	November 30, 2020
Prof. Dr. A. K. M. Baki (EEE) Contact #: 01766096007 Email: baki.akalam.eee@aust.edu	December 01, 2020	December 02, 2020
Prof. Dr. Mohammad Sarwar Morshed (MPE) Contact #: 01616800900 Email: m.morshed.mpe@aust.edu	December 03, 2020	December 05, 2020
Mr. Md. Ruhul Amin (TE) Contact #: 01711979213 Email: headdtt@aust.edu	December 06, 2020	December 07, 2020
Prof. Dr. Sreebash Chandra Paul (AS) Contact #: 01726932889 Email: headas@aust.edu	December 07, 2020	December 08, 2020

Cyber Invigilators	
Mr. Mohammad Mahbubul Alam (TE) Contact #: 01914712001 Email: mahbubula@gmail.com	November 22, 2020, November 23, 2020, November 24, 2020
Mr. Md. Shariful Islam (EEE) Contact #: 01712562866 Email: shariful.eee@aust.edu	November 25, 2020, November 26, 2020, November 28, 2020
Ms. Qamrun Nahar Eity (CSE) Contact #: 01680033969 Email: eity_cse@hotmail.com	November 29, 2020, November 30, 2020, December 01, 2020
Mr. A.S. M. Fahad Hossain (CE) Contact #: 01912754682 Email: fahadrubel@gmail.com	December 02, 2020, December 03, 2020, December 05, 2020
Mr. Malay Kumar Sarkar (AS) Contact #: 01918071242 Email: malay.as@aust.edu	December 06, 2020, December 07, 2020, December 08, 2020
Team of Technical Support	
Dr. G. M. A. Balayet Hossain (ARC) Contact #: 01741579398 Email: balayet.arch@aust.edu Mr. Md. Shak Forid (SoB) Contact #: 01814312305 Email: msforid.sob@aust.edu Mr. Syed-Uz-Zaman (CE) Contact #: 01719719334 Email: syedzaman21@gmail.com Ms. Afsana Ahmed Munia (CSE) Contact #: 01713492457 Email: afsana.106@gmail.com Mr. Md. Masudur Rahman (CSE) Contact #: 01719057075 Email: masudur.rahman0413.cse@aust.edu Mr. Sumit Narayan Saurov (EEE) Contact #: 01914743797 Email: sumit.saurov.eee@aust.edu Mr. Siyam Quddus Khan(TE) Contact #: 01716552237 Email: siyam0516@hotmail.com Mr. Amanat Ur Rahman (IPE) Contact #: 01710800724 Email: amanat.rahman.mpe@aust.edu Mr. Arif Mahmud Shuklo Shoshe (ME) Contact #:01729251239 Email: shoshe1239@gmail.com Mr. Kazi Ekramul Hoque (AS) Contact #: 01725472889 Email: ekram_math.as@aust.edu	Responsible date will be according to the date of Examination of the respective Departments/School and the final acceptance by the Chief Invigilator.

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For all Departments/School the question will be one par. The examination will be closed book and will be held in three slots in each day. The examination time and the uploading time in the respective Google classroom are given below:

Departments/ School	Time Schedule of each day according to slots		
	First slot	Second slot	Third slot
Engineering & Architecture	Exam time: 8 am--11 am Uploading time: 11 am--12 noon	Exam time: 01 pm--04 pm Uploading time: 04 pm--05pm	Exam time: 06 pm-- 09 pm Uploading time: 09 pm--10 pm
School of Business	Exam time: 9 am--11am Uploading time: 11 am--12 noon	Exam time: 02 pm-- 04 pm Uploading time: 04 pm-- 05 pm	Exam time: 06 pm-- 08 pm Uploading time: 08 pm-- 09pm

The Chief Invigilators will remain in overall charge of the on line examinations. The Deputy Invigilators, the Cyber Invigilators and the members of the team of technical support will look after the online examination related affairs according to the suggestion of the Chief Invigilators.
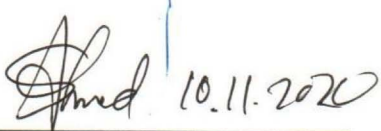
By order of the Vice-Chancellor

Sd/-

Ms. Dewan Amana Sultana
Controller of Examinations, AUST

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Copy for information and necessary action forwarded to:

1. Deans of the Faculties, AUST
2. Heads of the Departments/School, AUST
3. Office of the Proctor, AUST
4. Director, ICT, AUST

Ahmed 10.11.2020

Assistant Controller of Examinations